

Procedure Rotation Instructions

Dear Medical Student,

According to the schedule, you have an upcoming medical student procedure rotation. There are a few orientation tasks to get you ready to join the team. Please follow the instructions below to access the orientation guide and other materials as well as other general information.

1. Go to the IMED Electives 20-21 [Sakai](#) site, and click the Procedure Elective tab in the left hand menu.
 - **Watch** the orientation video (5 minutes)
 - **Read** the 'orientation document' for requirements for this rotation including:
 - pre- and post-elective questionnaires
 - pre- and post-elective cognitive assessments
 - procedure log
 - online curriculum
2. Go to the OHSU Internal Medicine Residency website, Procedure page, <http://www.imrespdx.com/procedures-main>
 - Plan to review the procedure page, paying particular attention to the individual procedures, especially Thoracentesis, Paracentesis, and Lumbar Puncture.
3. To determine which intern/resident/attending is on service, login at www.amion.com (Password: ohsu im). Select the date equal to the Monday of your procedure week, and then scroll to the middle of the page, looking for the section heading "1st Jeopardy – Procedure Rotation". Listed there will be the name of the intern, resident, and faculty assigned to the rotation. It would be a good idea to look at Tues-Fri assignments as well, since faculty can sometimes vary day-to-day.
 - A few days before the start of the rotation, you should email the intern, resident, and faculty who are assigned to the team on your first day. Remind them that you are the medical student on the team and determine the best way for you to get into contact with the team on your first day.

The procedure rotation orientation guide outlines your responsibilities during the rotation and contains other important pieces of information. Please note that during the rotation, when you are not performing procedures, you will be expected to read and study the procedure guides and literature, also located on the imrespdx site.

On average, there are about 4-6 procedures per week, but there is significant day-to-date variability. The procedure team is active for paging from 8am-5pm, Monday through Friday. The pages for the procedures go to the intern first. If the intern is jeopardized, you, as the medical student, will become the first call for procedures and the procedure pager will be forwarded to you. You should page the procedure attending soon after receiving procedure requests so that timing may be sorted out. Most of the procedures are non-urgent and can be delayed until later in the day, if necessary. You will be notified ahead of time if the intern is jeopardized. More information on this process in the orientation document.

There is a procedure cart that sits in the 14C Medicine room (across from rooms 20-26). It is black and located next to the monitor on the back wall. Feel free to use the cart during the week. It should be fully stocked with all your equipment needs. Please restock the cart after you use it.

There are three Ultrasound (US) machines available to the procedure team, they are located in the following places: GM1 team room (UH 14D91), GM4 team room (UH 14C29) and the 5A Resident Room (UH 5A915).

Please use the notewriter templates in Epic for all procedure notes, you will find step-by-step instructions in the orientation document, (walk through of how to use this on the sakai page).

We hope you enjoy the rotation! If you have any questions, please contact me.

Thanks,

André

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